

POSITION NUMBERS : 60055488, 60010240
JOB TITLE AND LEVEL : BUSINESS ANALYST, C5 X2
REPORTS TO : BUSINESS ANALYST SPECIALIST
LOCATION : HEAD OFFICE - PRETORIA
POSITION STATUS : PERMANENT

Purpose of the Job

Manage delivery of business-related project specifications to support business objectives and projects. Work closely with various stakeholders to gather, interpret requirements, and develop effective solutions to support of business goals and objectives.

Job Responsibilities

- Ensure delivery of artefacts such as business requirements specifications and/or functional specifications that meet the agreed customer objectives and within agreed timelines
- Develop, implement and manage efficient and effective methods / practices to ensure quality and timely delivery of deliverables.
- Ensure compliance of deliverables to business and IT standards.
- Regularly evaluate the set of practices and trends with a view to improving the integrity, quality, tools and timely delivery of the outcomes and deliverables
- Effective application of business analysis and business process analysis methods and practices

Qualifications, Knowledge, and Experience

Qualification:

- Bachelor's Degree or Advanced Diploma (NQF Level 7) in Informatics or related degree
- IIBA or PMI endorsed Business Analysis certification will be an advantage

Experience:

- 5 years' experience in business analysis in a banking environment

Knowledge and understanding of:

- Knowledge of the following areas of business analysis:
 - ✚ Research, development, implementation and management of best practice methods and practices
 - ✚ Maintenance and management of an analysis artefact repository
- Governance
- IT Standards (system engineering and project management) would be an advantage
- Requirements elicitation, validation and verification methods
- Familiar with business process mapping and analysis
- Quality Management
- Sound grasp of what is the state-of-the-art, major trends, and best practices in business analysis and banking industry.
- Consulting experience (added advantage)

Skills and attributes

- Analytical thinking, Business Acumen, Business Intelligence/Organisational awareness, Adaptability to change, Communication: Oral and Written, Learning Agility, Initiative, creativity and Innovation, Customer and Client Orientation, Critical thinking, Relationship Building, Decision Making, Resilience, Knowledge Management

How to Apply

If you wish to apply and meet the requirements, please forward your Curriculum Vitae (CV) to RecruitmentSN@Postbank.co.za Please indicate in the subject line the position you are applying for. To view the full position specification, log on to www.postbank.co.za and click on Careers.

Closing Date

23 April 2025

Disclaimers

The South African Postbank SOC Limited is committed to the achievement and maintenance of diversity and equity in employment, especially with regard to race, gender and disability. In compliance with the bank's employment equity plans, we encourage and welcome applications from diverse groups from the South African Employee active population. Correspondence will be limited to short-listed candidates only.

Note, only applications received on this platform will be considered. "POPIA sections provides that everyone has the right to privacy, and it includes a right to protection against the unlawful collection, retention, dissemination, and use of personal information. By applying for employment, you consent to the processing of your personal information with Postbank. Your personal information and any attached text or documentation are retained by Postbank for a period in accordance with relevant data legislation."

If you do not hear from the South African Postbank SOC Limited or its Agent within 3 months of this advertisement, please accept that your application has been unsuccessful. The South African Postbank SOC Limited reserves the right not to fill the positions or to re-advertise the positions at any time.